

THIRUVALLUVAR UNIVERSITY

CHOICE BASED CREDIT SYSTEM (CBCS)

BACHELOR DEGREE COURSES

UNDER THE FACULTY OF ARTS (B.A./B.Com.(Corporate Secretaryship))

[Effective from the Academic year 2008- 2009]

REGULATIONS

CBCS

Choice-Based Credit System is a flexible system of learning. 'Credit' defines the quantum of contents / Syllabus prescribed for a course and determine the number of hours of instruction required. The distinguishing features of CBCS are the following:

It permits the students to:

- ❖ learn at their own pace
- ❖ Choose electives from a wide range of elective courses offered by the departments of the affiliated colleges
- ❖ undergo additional courses and acquire more than the required number of credits
- ❖ adopt an inter - disciplinary approach in learning
- ❖ make best use of the expertise of available faculty

1. Eligibility for Admission:

Candidates for admission to the first year of the Degree of Bachelor of Arts Course shall be required to have passed the Higher Secondary Examinations (Academic or Vocational Stream) conducted by the Government of Tamil Nadu or an Examination accepted as equivalent thereto by the Syndicate of the Thiruvalluvar University.

Provided that candidates for admission into the specific main subject of study shall also possess such other qualifying conditions as may be prescribed by the University in the Regulations governing respective courses of study. **[Annexure-I]**

2. Eligibility for the Award of Degree:

A Candidate shall be eligible for the award of the Degree only if he/she has undergone the prescribed course of study in a College affiliated to the University for a period of not less than three academic years and passed the examinations of all the Six Semesters prescribed earning 140 credits in parts – I,II,III,IV and V.

3. Duration:

- a. Each academic year shall be divided into two semesters. The first academic year shall comprise the first and second semesters, the second academic year the third semester and fourth semesters and the third academic year the fifth and sixth semesters respectively.
- b. The odd semesters shall consist of the period from June to November of each year and the even semesters from December to April of each year. There shall be not less than 90 working days for each semester.

4. Course of Study:

The main Subject of Study for Bachelor Degree Courses shall consist of the following.

PART - I TAMIL /OTHER LANGUAGES

PART - II ENGLISH

PART - III CORE SUBJECTS

ALLIED SUBJECTS

PROJECT/ELECTIVES WITH THREE COURSES

PART - IV

1. (a). Those who have not studied Tamil up to XII Std. and taken a Non - Tamil Language under Part - I shall take Tamil comprising of two courses (level will be at 6th Standard)
- (b). Those who have studied Tamil up to XII Std. and taken a Non - Tamil Language under Part - I shall take Advanced Tamil comprising of two courses.
- (c). Others who do not come under a / b can choose non - major elective comprising of two courses.

2. SKILL BASED SUBJECTS (ELECTIVE):

Four courses are to be offered. Let the compulsory papers be accommodated in the second / third year of study for UG courses.

3. ENVIRONMENTAL STUDIES
 4. VALUE EDUCATION
 PART - V: EXTENSION ACTIVITIES

5. Extension Service (Part-V):

A Candidate shall be awarded a maximum of 1 Credit for Compulsory Extension Service.

All the students shall have to enroll for NSS / NCC/ NSO (Sports and Games) Ro tract / Youth Red Cross or any other service organization in the college and shall have to put in Compulsory minimum attendance of 40 hours which shall be duly certified by the Principal of the college before 31st March of the VIth semester. The students should complete 40 hours of attendance during the course of the three years of study.

The following assessment procedure will be followed for Internal Marks:

Continuous Internal Assessment (CIA) Test

S. No	Reg No	Name	<u>Test I</u> Marks for 50	<u>Test II</u> Marks for 75	<u>Test III</u> Marks for 75	Marks for 200	Marks converted to 20/30	<u>Assignments/ Seminars (5)</u> <u>Records (10)</u>	Marks for 25/40	Total Rounded to Marks for

Test I : One hour duration for 50 marks (Two Units of the Syllabus)

Test II : Two hours duration for 75 marks (Four Units of the Syllabus)

Test III : Three hours model test for 75 marks (Total Syllabus)

Total marks 200

Theory

Practical

Test marks to be converted to

: 20 marks / 30 marks

Assignments / Seminars

: 5 marks / -

Records

: - / 10 marks

Total

: 25 marks / 40 marks

In the Column Rounded to 25/40, any fraction may be rounded to the next number.

6. Requirements for proceeding to Subsequent Semester:

- i. Candidates shall register their names for the First semester Examination after admission in the UG Courses.
- ii. Candidates shall be permitted to proceed from the First Semester up to Final Semester irrespective of their failure in any of the Semester Examination subject to the condition that the candidates should register for all the arrear subjects of earlier semesters along with the current (subsequent) Semester subjects.
- iii. Candidates shall be eligible to go to subsequent semester, only if they earn, sufficient attendance as prescribed therefor by the Syndicate from time to time. Provided in case of a candidate earning less than 65% of attendance in any one of the Semesters due to any extraordinary circumstances such as medical grounds, such candidates who shall produce Medical Certificate issued by the Authorized Medical Attendant (AMA), duly certified by the Principal of the College, shall be permitted to proceed to the next semester and to complete the Course of study. Such Candidates shall have to repeat the missed Semester by rejoining after completion of Final Semester of the course, after paying the fee for the break of study as prescribed by the University from time to time.

7. Requirements to take the University Examinations

- a) A candidate will be permitted to take the University Examination of any Semester, if
 - i) he / she secures not less than 75% of attendance out of the 90 instructional days during the Semester.

(In the case of married women students the minimum attendance requirement shall be 55% of the total instructional days.)
 - ii) he / she earns a Progress Certificate from the Head of the Institution of having satisfactorily completed the prescribed Course of Study in the subjects as required by these Regulations and
 - iii) his / her conduct has been satisfactory.

Provided that it shall be open to the Syndicate or any authority delegated with such powers by the Syndicate to grant exemption to a candidate who has failed to earn 75% of the attendance prescribed for any valid reason(s) subject to the usual conditions.

- b) A candidate who has secured attendance less than 75% but 65% and above shall be permitted to take the Examination on the recommendation of the Head of the Institution to condone the lack of attendance as well as on the payment of the prescribed fees to the University.

8. Passing Minimum:

A Candidate shall be declared to have passed the whole examination, if he/she passes in all the papers and practicals wherever prescribed / as per the scheme of examinations by earning 140 CREDITS in Parts - I,II,III,IV and V. He/She shall also fulfill the extension activities prescribed earning one Credit to qualify for the Degree

In fixing the passing minimum marks, the following will be observed:

- (a). There shall be no Passing Minimum for Internal.
- (b). For External Examination, Passing Minimum shall be of 40% (Forty Percentage) of the maximum marks prescribed for the paper for each Paper/Practical/Project and Viva-voce.
- (c). In the aggregate (External + Internal), the passing minimum shall be of 40%.

Grading:

Once the marks of the CIA and end-semester examinations for each of the course are available, they will be added. The mark thus obtained will then be graded as per details given below:

Marks	Grade Point	Letter Grade	Class
100	7.00	H	First Class with Distinction
90-99	6.00	O	First Class with Distinction
75-89	5.50	D	First Class with Distinction
60-74	4.75	A	First Class
50-59	4.00	B	Second Class
40-49	3.50	C	Third
Below 40	3.00	F	Fail

From the second semester onwards, the total performance within a semester and continuous performance starting from the first semester are indicated respectively by **Grade Point**

Average [GPA] and Cumulative Grade Point Average [CGPA]. These two are calculated by the following formulae:

$$\text{GPA} = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$$

Where 'C_i' is the Credit earned for the Course i in any semester; 'G_i' is the Grade point obtained by the student for the course i and 'n' is the number of courses passed in that semester.

CGPA = GPA of all the courses starting from the first semester to the last semester.

Note: The GPA and CGPA shall be calculated separately for three parts:

For purposes of declaring a candidate to have qualified for the Degree of Bachelor of Arts/ Science/ Commerce / Management / Literature in the First Class / Second Class / Third Class or First Class with Distinction, the marks and the corresponding CGPA earned by the candidate in part III alone will be the criterion, provided he / she has secured the prescribed passing minimum in all other parts of study.

Grade in part IV Extension shall be shown separately and it shall not be taken into account for classification

9. Classification of Successful Candidates:

PART - I TAMIL / OTHER LANGUAGES:

Successful candidates passing Examinations for the Language and securing the marks (i) 60 percent and above and (ii) 50 percent and above but below 60 percent in the aggregate shall be declared to have passed the examination in the First and Second Class, respectively. All other successful candidates shall be declared to have passed the examination in the Third Class.

PART - II ENGLISH:

Successful candidates passing Examinations for English and securing the marks (i) 60 percent and above and (ii) 50 percent and above but below 60 percent in the aggregate shall be declared to have passed the examination in the First and Second Class, respectively. All

other successful candidates shall be declared to have passed the examination in the Third Class.

PART - III consisting of CORE SUBJECTS, ALLIED SUBJECTS, PROJECT / ELECTIVES with three courses:

Successful candidates passing Examinations for Core Courses together and securing the marks (i) 60 percent and above and (ii) 50 percent and above but below 60 percent in the aggregate of the marks prescribed for the Core courses together shall be declared to have passed the examination in the First and Second Class, respectively. All other successful candidates shall be declared to have passed the examination in the Third Class.

PART - IV: (consisting of sub items 1 (a), (b) and (c), 2,3 and 4) as furnished in the Regulations 4 Part - IV supra.

PART - V EXTENTION ACTIVITIES:

The only credit earned for Part V Extension activities of a Successful Candidate SHALL NOT BE taken into consideration for Classification / Ranking / Distinction.

10. RANKING:

Candidates who pass all the examinations prescribed for the course in the First Appearance Itself alone are eligible for Ranking / Distinction;

Provided in the case of Candidates who pass all the examinations prescribed for the course with a break in the First Appearance due to the reasons as furnished in the Regulations 7. (iii) supra are eligible for Classification / Distinction.

The marks obtained in improvement examinations will not be taken into consideration for Ranking.

11. The Medium of Instruction and Examinations

The medium of instruction and Examinations for the papers under Part I and II shall be in the language concerned. For Part III and Part IV the medium of instruction and Examination shall be English / Tamil.

12. Improvement of marks in the subjects already passed

Candidates desirous of improving the marks secured in a passed subject in their first attempt shall reappear once within a period of subsequent two Semesters. The improved marks shall be considered for classification/Distinction but not for ranking. If there is no improvement there shall not be any change in the original marks already awarded.

13. Additional Degree

Any candidate who wishes to obtain any additional UG Degree not involving any practical shall be permitted to do so and such candidate shall join a College in the III year of the Course and he / she will be permitted to take the Examinations only in Part III by granting exemption from taking Part I, Part II Examinations and the common allied subjects if any, already passed by the candidate. A candidate desirous to obtain an additional UG Degree involving practicals shall be permitted to do so and such candidate shall join a College in the 2nd year of the Course and he/ she be permitted to take the Examination only in Part III by granting exemption from taking Part I, Part II Examinations and the common allied subjects if any, already passed. Such candidates should obtain exemption from the University by paying the prescribed fee, in force from time to time.

14. Evening College

The above Regulations shall be applicable to the candidates undergoing the respective Courses in the Evening Colleges also.

15. Checklist for Inspection

a. Qualification for

- i. Teaching Faculty : as prescribed by the UGC and the University
- ii. Technical Faculty : as prescribed by the UGC and the University

b. Infrastructure Facilities

- i. Building: Number of Classrooms with specifications: 3 rooms measuring 20'x25'. If the class strength is above 50 the space shall increase 10 sq. ft. per student.
Number of Staff rooms: One measuring 20'x20'
- ii. Furniture : One pair of table / chair per student

16. TRANSITORY PROVISION:

ANNEXURE - I

ELIGIBILITY FOR ADMISSION TO THE FOLLOWING COURSES

1. B.A. TAMIL

இளங்கலைப் பட்டப்படிப்பிற்கு முதலாண்டு சேர விரும்பும் மாணவர்கள் தமிழக அரசு நடத்திய கல்வி சார்ந்த / தொழில் சார்ந்த பள்ளி மேல்நிலைப் படிப்பில் தமிழை ஒரு பாடமாகக் கொண்டு தேர்ச்சி பெற்றிருக்க வேண்டும். அல்லது பல்கலைக் கழக ஆட்சி மன்றக் குழு மேற்காண் படிப்பிற்குச் சமமானதாகக் கருதும் படிப்பில் தேர்ச்சி பெற்றிருக்க வேண்டும். இவ்விண்ணப்பதாரர்கள் இப்பல்கலைக்கழகம் / பல்கலைக்கழகத்தில் இணைந்துள்ள கல்லூரிகளில் மூன்று கல்வியாண்டு படிப்பை முடித்து இளங்கலை தேர்வு எழுதி, பட்டம் பெறத் தகுதியுடையவர்கள்.

2. B.Lit. (TAMIL)

தமிழக அரசால் நடத்தப்படும் மேனிலைக் கல்வித்தேர்வில் சிறப்புத் தமிழை ஒரு பாடமாகக் கொண்டு பயின்று தேர்ச்சியுற்ற மாணவர்க்குச் சேர்க்கையில் முன்னுரிமை வழங்கப்பெறும். பின்னர், பொதுத்தமிழ்ப் பயின்று தேர்ச்சியுற்ற மாணவர்க்குப் பொதுத்தமிழ் மதிப்பெண் விழுக்காட்டின் அடிப்படையில் சேர்க்கை வழங்கப்பெறும். தனித்தேர்வர்களுக்குப் பத்தாம் வகுப்புத் தேர்ச்சிக்கும் பன்னிரண்டாம் வகுப்புத் தேர்ச்சிக்கும் இடையில் இரண்டு ஆண்டுகள் இடைவெளி இருத்தல் வேண்டும்.

3. B.A. ENGLISH

Candidates seeking admission to the first year of the UG Degree Course should have passed the Higher Secondary Course Examination (Academic or Vocational), conducted by the Govt. of Tamilnadu with English as a subject or an Examination of any other University accepted as equivalent thereto by the Syndicate subject to such other conditions as may be prescribed. Such candidates shall be permitted to take the B.A. Degree Examination of this University after the completion of the Course of three Academic Years in this University / Colleges affiliated to this University and shall qualify for the B.A. Degree.

4. B.A. FUNCTIONAL ENGLISH

Candidates seeking admission to the first year of the UG Degree Course should have passed the Higher Secondary Course Examination (Academic or Vocational), conducted by the Govt. of Tamilnadu with English as a subject or an Examination of any other University accepted as equivalent thereto by the Syndicate subject to such other conditions as may be prescribed. Such candidates shall be permitted to take the B.A. Degree Examination of this University after the completion of the Course of three Academic Years in this University / Colleges affiliated to this University and shall qualify for the B.A. Degree.

5. B.A. ECONOMICS

Candidates for the Degree of Bachelor of Arts in Economics shall be required to have passed the Higher Secondary Examination (10 + 2 year Academic or Vocational Stream) conducted by the Government of Tamilnadu or an Examination accepted as equivalent thereto by the Syndicate subject to conditions as may be prescribed. Candidates may be admitted to the Course of study who took the following subjects under Part III of their Higher Secondary Course in the following order of priority:

1. Economics and Statistics / Mathematics
2. Economics and Other Humanities
3. Non-Economics : Humanities with Accountancy
4. Non Economics : Humanities / Science (both)
Academic and Vocational

For candidates of vocational stream practical marks shall not be considered for the overall ranking.

6. B.A. CORPORATE ECONOMICS

Candidates for the Degree of Bachelor of Arts in Economics and Corporate Economics shall be required to have passed the Higher Secondary Examination (10+2 Year Academic or Vocational Stream) conducted by the Government of Tamilnadu or an Examination accepted as equivalent thereto by the Syndicate subject to conditions as may be prescribed. Candidates may be admitted to the Course of

Study who took the following Subjects under Part III of their Higher Secondary Course in the following order of priority:

- i) Economics and Statistics / Mathematics
- ii) Economics and other Humanities
- iii) Non - Economics: Humanities with Accountancy
- iv) Non - Economics: Humanities / Science - both Academic and Vocational

For candidates of Vocational Stream Practical marks should not be considered for ranking in the admission list.

7. B.A. HISTORY

Candidates for admission to the first year of the UG Degree course shall be required to have passed the Higher Secondary Course Examination (Academic or Vocational) conducted by the Govt. of Tamilnadu or any other Examination accepted as equivalent thereto by the Syndicate subject to such other conditions as may be prescribed.

8. B.A. DEFENCE AND STRATEGIC STUDIES

Candidates seeking admission to the first year of the UG Degree Course should have passed the Higher Secondary Course Examination (Academic or Vocational) conducted by the Govt. of Tamilnadu or any other Examination accepted as equivalent thereto by the Syndicate subject to such other conditions as may be prescribed. Such candidates shall be permitted to take the B.A. Degree Examination of this University after the completion of the Course of three Academic Years in this University / Colleges affiliated to this University and shall qualify for the B.A. Degree

9. B.Com. CORPORATE SECRETARYSHIP

Candidates for admission to the first year of the UG Degree Course shall be required to have passed the Higher Secondary Examination (Academic or Vocational) conducted by the Government of Tamilnadu or any other Examination accepted as equivalent thereto by the Syndicate subject to such conditions as may be prescribed.
