



திருவள்ளூர் பல்கலைக்கழகம்  
THIRUVALLUVAR UNIVERSITY  
SERKKADU, VELLORE – 632 115

## UG Admission Guidelines

### 1. Eligibility for Admission to the Course

- i. Candidate for admission to the first year of the UG degree programme shall be required to **have passed the higher secondary examination** (Academic or Vocational) conducted by the Govt. of Tamil Nadu in the relevant subjects or other examinations accepted as equivalent thereto by the Syndicate, subject to such other conditions as may be prescribed therefore, by the Government of Tamilnadu from time to time.
- ii. **ELIGIBILITY CERTIFICATE** in case of students **who have passed the higher secondary examination** other than the Govt. of Tamil Nadu.
- iii. Candidates who have passed under 10+1 are **NOT ELIGIBLE** for admission to three year degree course.
- iv. The ultimate responsibility for admission made shall only with the Principal of the Colleges and the admission committees. If it is observed at a later stage that the admissions given by the College is found incorrect, the Principal of the Colleges and the admission committees will be responsible for any violations in this regards.
- v. **The upper age limit for admission to UG courses will be 21 (twenty one) years as on 1<sup>st</sup> July every year. However, a relaxation of 5 years is permitted for Differently Abled as per G.O.Ms.No. 239. S.W. dated 03-09-1993. SC/ST/BC/MBC/DNC candidates and women candidates may be allowed the age relaxation of 3 years beyond 21 years for the admission into UG Courses.**

The above age limit should be strictly followed and no student should be admitted above the age limit and no age relaxation will be granted by Government. If the Colleges fail to adhere the above instructions, severe action will be taken against the concerned College.
- vi. In selecting candidates for admission to several courses, the **Government order on communal reservation policy, issued by the Government of Tamil Nadu from time to time, has to be strictly followed.** Institutions which are erring in this regard will be seriously viewed and may be liable for disaffiliation of the courses.
- vii. As stated by the UGC, New Delhi, in its guidelines, the filling up of seats under **18% for Scheduled Caste and 1% for Scheduled Tribe, for admission to various courses in Affiliated Colleges / University Constituent Colleges / University Departments and P.G.Extn.Center, Villupuram, should be filled only with Scheduled Caste and Scheduled Tribe and not with other categories.**
- viii. In Selecting candidates for admission under Sports Quota the Government order (**GO.MS.No.466 Dated: 08-06-1994**) issued by the Government of Tamil Nadu, which directs to provide a **Sports Quota of 3% in Under-Graduate Courses** in the Colleges and Universities in Tamil Nadu has to be followed.

- ix. **Under any circumstances the Total Number of candidates admitted to any branch of study should not be exceeded the strength sanctioned by the University. (Vide this Office Circular No. TU/R/UG-PG Adm/2003-2004 Dated: 16<sup>th</sup> June 2003).** Additional seats over and above the maximum strength as specified in the above circular will not be considered on any account for the current academic year.
- x. Prior permission of the University should be obtained for admitting disabled candidates to any of the courses of study involving Practical and Laboratory Works.
- xi. The admission shall be made purely on the basis of Merit in subject to the rules of reservation of Government of Tamil Nadu wherever applicable Vide G.O. (ID) No. 96 Higher Education (G1) Department Dated: 20.05.2009.
- xii. It is also mandatory on the part of the College Administration, to be more vigilant during admission, and the Principal should make necessary arrangements to verify all the certificates before admitting them to any course and a record of the name and signature of the person who verified the certificates should be maintained.
- xiii. A Statement showing the number of candidates admitted according to the Reservation Rules has to be sent to the University immediately after the admission is over.
- xiv. All the Self Financing / Un-Aided Colleges are also expected to follow the specific norms issued by the Government with regard to admission of students in Arts and Science Colleges.
- xv. For further details, see the **UG Regulation** available in our University website.

## 2. Duration of the Course

The course shall extend over a period of **three years comprising** of six semesters with two semesters in one academic year. There shall not be less than 90 working days for each semester. Examination shall be conducted at the end of every semester for the respective subjects.

Each semester has 90 working days consisting of 5 teaching hours per working day. Thus, each semester has 450 teaching hours and the whole programme has 2700 teaching hours.

## 3. Fee Structure

The following General fee and Registration fee should be remitted only through NEFT/RTGS mode with UTR number details is mandatory. The remittance details should be filled up in the enclosed **Annexure I** prescribed format and sent to the University along with the original challan within two week's time from the last date of admission. Postal Order / Money Order / Demand Draft will not be accepted. The below mention fees have to be collected by Colleges and consolidated fees amount remit it to University's account and send a single original challan to the University with prescribed format. Any lapse will be viewed very seriously.



Sl. No	Particulars	TNHSB	ISC/CBSE of India	Other Univ. Boards within India	Foreign Boards/ Univ/ Intuition
1.	General Registration fees	80	80	80	80
2.	Register of Matriculate fee	30	30	30	30
3.	Development of Infrastructire facilities fee	30	30	30	30
4.	Cultural and Youth Festival Fee	30	30	30	30
5.	<b>Sports Fee:</b>				
	Three Years Course	60	60	60	60
	Four Years Course	80	80	80	80
	Five Years Course	100	100	100	100
6.	<b>Library Fee:</b>				
	Three Years Course	60	60	60	60
	Four Years Course	80	80	80	80
	Five Years Course	100	100	100	100
7.	Recognition Fee	100	200	200	5000

University's Saving bank account details maintained in IOB, Serkadu, Vellore- 632 115 are furnished below in which the fees have to be remitted directly through RTGS/NEFT mode.

Sl.No	Nature of Fees	IFSC Code No.	MICR Code No.	SB A/c No.
1	General fees etc.	IOBA0002484	632020014	248401000000001

Encl: Annexure I

### **Students Strength Details**

All Colleges / University Departments need to send the admitted students strength category wise details in the enclosed **Annexure III** prescribed format along with the fees detail to the University within two week's time from the last date of admission.

Encl: Annexure III

*V. Anand*  
REGISTRARI/c