



## **THIRUVALLUVAR UNIVERSITY VELLORE**

### **Procedure for seeking information under the Right to Information Act, 2005**

Thiru. S. Ramesh  
Assistant Registrar  
Public Information Officer  
Administrative Block,  
Registrar section-I  
Thiruvalluvar University,  
Serkkadu – 632 115

Dr. V. Peruvalluthi  
Registrar & First Appellate Authority  
Administrative Block,  
Thiruvalluvar University,  
Serkkadu - 632 115  
Phone No - 0416-2274747 / 2274746  
e-mail – tvuregistrar@gmail.com

1. An application for obtaining information under the Right to Information Act, 2005 is required to be made to the Public Information Officer of the University.
2. The prescribed fees for filing the application is Rs.10/- by way of bank demand draft or banker's cheque or Indian Postal Order payable to the Registrar, Thiruvalluvar University - Serkkadu. Indian Overseas Bank IFSC Code: IOBA0002484 MICR Code: 632020014 Account number: **248401000000001** and the original bank challan with UTR number should be enclosed with the application form.
3. There is exemption in fees for citizens belonging to Below Poverty Line (BPL) category. Such citizens should send a copy of BPL card along with their application.
4. An Appeal can be preferred before the Registrar & First Appellate Authority against the decision of the Public Information Officer of the University.
5. The applicant can also file RTI application and First Appeal through online registration portal of the Central Government on the link <https://rtionline.gov.in/>