

THIRUVALLUVAR UNIVERSITY
VELLORE – 632115
CENTRE FOR RESEARCH
SYLLABUS FOR COMMON ENTRANCE TEST
OF M. PHIL AND PHD

SOCIAL WORK

Unit – 1

SOCIAL WORK PRACTICE WITH INDIVIDUALS: Social Casework, Case work process, Case worker, Techniques in practice, Casework Practice.

SOCIAL WORK PRACTICE WITH GROUPS: Understanding Concepts of Social Group Work, Understanding Concepts of Social Group Work, Social Group Work Method & Group Work Process, Use of Program me in Social Group Work & Skills of Group Worker, Recording in Group Work & Evaluation of Group Work.

Unit – 2

SOCIAL WORK PRACTICE WITH COMMUNITIES: Community, Models of community organization, Methods of community organization, Social Action in Community Organization, Strategies and Tactics in Social Action.

Unit -3

Psychology: Psychological Processes in Behavior, Social Bases of Behavior, Abnormal Psychology, Intervention methods.

SOCIOLOGY: Meaning and Characteristics of Society, Socialization, Process of Social Change, Social Movements in India, Social Problems.

Unit -4

Scientific attitude, characteristics, scientific method, Research design, Qualitative research, Data analysis and processing of data, Statistics – meaning, types. Measures of central tendency, measures of dispersion. Meaning, usage and application of, correlation, regression, parametric and non parametric tests, testing of hypothesis, ANOVA, Cluster analysis, Factor analysis.

Unit – 5

Welfare State, Social Welfare Administration, Basic Administration Processes, Finance Administration, Registering of an Organization.

Unit – 6

Genealogy of Welfare State – Concepts, Policy making processes and structures in India – The role of Executive, Legislature and judiciary-Political parties, Pressure groups, Non-Governmental Organizations, Child Marriage restrained (Amendment) Act, 1978; Child Labour (Prohibition and Regulation) Act, 1986; Central Adoption Resource Agency Guidelines, 1991; Pre Conception and Pre-Natal Diagnostic Techniques Act (Prohibition of Sex Selection), 1994, Bonded Labour System (Abolition) Act, 1976; The Mental Health Act, 1986; The SC/ST (Prevention of Atrocities) Act, 1989 & Rules 1995, The Persons with Disabilities (Equal Protection of Rights And Opportunity and Full Participation) Act, 1995; The Unorganized Workers' Social Security Act, 2008., Protection of Human Rights Act.

Unit – 7

HUMAN RESOURCE MANAGEMENT: Human Resource Management, Human Resource Planning, Employee Retention and Separation, Compensation Management, Current Trends in HRM: HRIS, ERP in HRM – e-HR: e-Recruitment, e-Learning, Performance Management, e-Reward - Manager Vs. Leader - Concept of Human Relations Approach -Challenging role of human resource manager. Cases and papers.

RURAL & URBAN COMMUNITY DEVELOPMENT: Community, Sustainable development, Urbanization, Urban Social problems, Role of Government & NGOs in Development.

MENTAL HEALTH AND PSYCHIATRIC SOCIAL WORK: Classification & Assessment of Mental Health Disorders, Psychiatric Illness & Disorders, Behavioural Disorders and Childhood Disorders

Unit – 8

LABOUR LEGISLATIONS AND LABOUR WELFARE: Introduction, Labour Legislations, Industrial Relations Legislation, Wage Legislations, Social Security Legislations.

RURAL AND URBAN GOVERNANCE: Governance, Evolution of Panchayat, The Functions of Panchayati Raj Institutions, Urban Governance, Contemporary issue and problems in Local Self Government.

Unit – 9

MEDICAL SOCIAL WORK: Concepts and Definition, Health Care Models, Role of Social Worker, Diseases, Medical Social Work practice in different settings.

ORGANISATIONAL BEHAVIOUR: Team-work and Team building, Organizational Development, Current Trends in OB Practices, Relevance of OB in Social Work.

DEVELOPMENT STRATEGIES: Self Help Groups, Water shed Management, Waste land development, Entrepreneurship, Environment.

Unit – 10

CLINICAL SOCIAL WORK: Clinical social work, Differential Diagnosis, Assessment and techniques, Approaches, Theories and Models, Clinical social work in various settings, Promotion, Prevention, Treatment and Rehabilitation.

INDUSTRIAL RELATIONS: Collective Bargaining, Workers Participation in Management, Trade Unions and Employers Organization, International Labour Organization.