



திருவள்ளூர் பல்கலைக்கழகம்

THIRUVALLUVAR UNIVERSITY

SERKKADU, VELLORE – 632 115

University Departments

REGULATIONS FOR DIPLOMA/CERTIFICATE COURSES

With Effect From 2020 - 2021

Definitions :

Programme

“Programme” means a course of study leading to the award of a Diploma in a discipline/ Certificate in a discipline/programme

Course

“Course” refers to a core paper / practical paper/elective paper/project/ mini project/ project in the subject offered under the Diploma /PG Diploma / Certificate in a discipline/programme. According to the discipline courses may be differed.

Each courses is to be designed variously under lectures / tutorials / laboratory or field work / seminar / practical training/ assignments/ project/term paper/report writing etc., to meet effective teaching and learning needs.

Course types:

Course comprises of categories namely, Core Courses, Practical courses, Allied Courses Elective Courses, and Project

Core Courses and Practical courses

“The core courses and Practical courses” are related to the programme concerned including core and practicals offered under the programme.

Elective Courses

“Elective courses” is related to the core courses of the programme. It can be concerned offered under partof the programme. Multidisciplinary, Intra-disciplinary aspects can be considered to design the elective courses.

Projects

Mini project and Project are the courses which have to develop the research activity of the students

CBCS :

Course Structure: Credit, Teaching Hours, Practical and other hours,marks allotment.

Semester	Paper Type	Credits	Hrs of Teaching	Practical Hrs	Seminar, Workshop,	Exam Hrs	Total Marks Maximum		
							Internal	External	Total
I	Core – 1	4	4	2	1	3	25	75	100
	Core - 2	4	4	2	1	3	25	75	100
	Core –3	4	4	2	1	3	25	75	100
	Practical (Or)Elective	3	3	0	0	3	25	75	100
	Practical (Or)Elective	3	3	0	0	3	25	75	100
	Mini Project	5	1	0	2	3	25	75	100
		25	19	6	5		150	450	600
II	Core – 4	4	4	2	1	3	25	75	100
	Core - 5	4	4	2	1	3	25	75	100
	Core – 6	4	4	2	1	3	25	75	100
	Practical (or) Elective	3	3	0	0	3	25	75	100
	Project	5	2	0	4	3	25	75	100
		20	17	6	7		125	375	500
							275	825	1100
	Grand Total	45			30		1100		1100

Qualification for Admission

Candidates should have passed the SSLC Examination conducted by the Board of Higher Secondary Education, Govt. of Tamilnadu or other examination equal to SSLC passed, approved by Govt. of Tamil Nadu are eligible to admit in Certificate and Diploma programmes.

Duration of the Course

The Diploma Course has designed for one year study. It has two semesters. Each semester has 90 working days. Monday to Friday, five days are working days. The certificate course has designed for one semester study. First semester syllabus in diploma course is applicable to certificate courses.

Class hours is 10am to 1pm and 2pm to 5.30pm. 1pm to 2pm is lunch break.

It is not mandatory to university and other institutions. Evening hours, holidays, week end days may be applicable for teaching and practical.

Examination

All the core, elective/ practical papers have 3 hours duration of examination. Each examination is for maximum 75 marks. Each internal examination is for 25 marks. Total marks for passing the course is 50. Internal marks is not mandatory for passing the course.

Seminar, assignment, group discussions, preparing question bank and dictionaries, workshop production, report writing, mini project, open test are the some internal assignment systems.

Students who have single area paper, they may appear instant examination as per university norms.

Project report should be valued by both internal and external examiners. 25 marks are allotted to internal and 75 marks are allotted to external valuations.

Credits:

Total credit to the diploma course is 45. It may be distributed into 25 or 20 for each semester respectively. Total credit to the Certificate courses is 25. Total credit to the Diploma Course is 45.

Fee

Application fee, registration fee, tuition fee, examination fee, certificate and convocation fees are the fees of the courses. All fees of the courses will be fixed by fee committee and approved by academic council and syndicate.

Structure of the question paper

Three parts are in question paper. The structure of the question paper is :

Part	Type of question	Choices	Number of questions	Marks for each answer	Total Marks
A	Objectivity type	No	1-20 (20)	1marks X20answers	20
B	Descriptive type : answer in 250 words	either or; from each unit	21-25 (5)	5 marks x 5answers	25
C	Descriptive type: answer in 500 words	any three from 5 questions, one question from each unit	26- 30 (5)	10 marks X 3answers	30
Total			(30)		75

Question Paper Setting Check List (Annexure –A& B)

Revised Bloom Taxonomy by Anderson 2000 (Annexure-A) is given to question paper setter for preparing and checking question paper. This taxonomy should be followed by question paper setter and reviewer. Verbal content of the taxonomy should not be repeated in another question. Each units and subunits of the syllabus may be covered in the question paper setting. 5 or 6 various verbal contents from each category in Bloom taxonomy 2000 should be distributed to all questions.

Syllabus setting format (Annexure- C)

Course objective and outcome, five units, text books and reference books are the parts of each paper. More than five course outcome should be mentioned in each course. 50 to 100 contents shall be mentioned in each units of the course. 250 to 500 contents can be in a paper. Latest and standard books and materials should be recommended for text and references.

Annexure A

**Thiruvalluvar University, Vellore 632115
Bloom's Taxonomy- Anderson 2000:**

**Revised
Code and Verbal**

Content

Definitions	i.Remembering	ii.Understanding	iii.Applying	iv.Analyzing	v.Evaluating	vi. Creating
Bloom's Definition	Exhibit memory of learned material by recalling facts, terms, basic, concepts, and answers.	Demonstrate understanding of facts and ideas by organizing, comparing, translating, interpreting, giving, descriptions, and stating main ideas	Solve problems to new situations by applying acquired knowledge, facts, techniques and rules in a different way	Examine and break information into parts by identifying motives or causes. Make inferences and find evidence to support generalizations	Present and defend opinions by making judgments about information, validity of ideas, or quality of work based on a set of criteria	Compile information together in a different way by combining elements in a new pattern or proposing alternative solutions
Verbs	1.1: Choose 1.2: Define 1.3 Find 1.4 How 1.5 Label 1.6 List 1.7 Match 1.8 Name 1.9 Omit 1.10 Recall 1.11 Relate 1.12 Select 1.13 Show 1.14 Spell 1.15 Tell 1.16 What 1.17 When 1.18 Where 1.19 Which 1.20 Who 1.21 Why	2.1 Classify 2.2 Compare 2.3 Contrast 2.4 Demonstrate 2.5 Explain 2.6 Extend 2.7 Illustrate 2.8 Infer 2.9 Interpret 2.10 Outline 2.11 Relate 2.12 Rephrase 2.13 Show 2.14 Summarize 2.15 Translate	3.1 Apply 3.2 Build 3.4 Choose 3.5 Construct 3.6 Develop 3.7 Experiment with 3.8 Identify 3.9 Interview 3.10 Make use of 3.11 Model 3.12 Organize 3.13 Plan 3.14 Select 3.15 Solve 3.16 Utilize	4.1. Analyse 4.2 Assume 4.3 Categorize 4.4 Classify 4.5 Compare 4.6 Conclusion 4.7 Contrast 4.8 Discover 4.9 Dissect 4.10 Distinguish 4.11 Divide 4.12 Examine 4.13 Function 4.14 Inference 4.15 Inspect 4.16 List 4.17 Motive 4.18 Relationships 4.19 Simplify 4.20 Survey 4.21 Take part in 4.22 Test for 4.23 Theme	5.1 Agree 5.2 Appraise 5.3 Assess 5.4 Award 5.5 Choose 5.6 Compare 5.7 Conclude 5.8 Criteria 5.9 Criticize 5.10 Decide 5.11 Deduct 5.12 Defend 5.13 Determine 5.14 Disprove 5.15 Estimate 5.16 Evaluate 5.17 Explain 5.18 Importance 5.19 Influence 5.20 Interpret 5.21 Judge 5.22 Justify 5.23 Mark 5.24 Measure 5.25 Opinion 5.26 Perceive 5.27 Prioritize 5.28 Prove 5.29 Rate 5.30 Recommend 5.31 Rule on 5.32 Select	6.1 Adapt 6.2 Build 6.3 Change 6.4 Choose 6.5 Combine 6.6 Compile 6.7 Compose 6.8 Construct 6.9 Create 6.10 Delete 6.11 Design 6.12 Develop 6.13 Discuss 6.14 Elaborate 6.15 Estimate 6.16 Formulate 6.17 Happen 6.18 Imagine 6.19 Improve 6.20 Invent 6.21 Make up 6.22 Maximize 6.23 Minimize 6.24 Modify 6.25 Original 6.26 Originate 6.27 Plan 6.28 Predict 6.29 Propose 6.30 Solution 6.31 Solve 6.32 Suppose 6.33 Test 6.34 Theory

					5.33 Support 5.34 Value	
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Annexure B

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Revised Bloom's Taxonomy- Anderson 2000:

Verbal Content : Evaluation Format

Question no	1. Remem bering	2 Unders tanding	3 Appl ying	4 Analy sing	5 Evalu ating	6 Cre ating
1	1.3					
2		2.4				
3			3.7			
4				4.2		
5					5.15	
6						6.20
7	Etc					
8						
9						
10						
11						
11						
12						
12						
13						
13						
14						
14						
15						
15						
16						
17						
18						
19						
20						
21a						
21b						
22a						
22b						
23a						
23b						
24a						
24b						
25a						
25b						
26						
27						
28						

29						
30						
Total 35	5	6	6	6	6	6

Annexure C

Course Structure

Thiruvalluvar University, Vellore 632115

Course writing format

Name of the course/subject:

Semester : I/ II

Name of the Paper:

credits: Hours of teaching:

Paper type: Core/Practical/ Elective / /

Project.....

.....

Course Objectives

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Unit-1: (50 to 100 contents)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Unit-2: (50 to 100 contents)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

Unit-3: (50 to 100 contents)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

Unit-4: (50 to 100 contents)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

Unit-5: (50 to 100 contents)

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

Text Books

Unit-1:

1.

2.

3.

Unit-2

1.

2.

3.

Unit-3

1.

2.

3.

Unit-4

1.

2.

3.

Unit-5

1.

2.

3.

Reference Items: books, Journal

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

- 13.
- 14.
- 15.

E- Materials

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 6.
- 7.
- 8.
- 9.
- 10.

Course outcomes (one outcome for each units should be mentioned)

- 1. After studied unit-1, the student will be able to**
- 2. After studied unit-2, the student will be able to**
- 3. After studied unit-3, the student will be able to**
- 4. After studied unit-4, the student will be able to**
- 5. After studied unit-5, the student will be able to**