



THIRUVALLUVAR UNIVERSITY
SERKKADU, VELLORE-632115

MASTER OF SOCIAL WORK

SYLLABUS

FROM THE ACADEMIC YEAR
2023 – 2024

LEARNING OUTCOMES-BASED CURRICULUM FRAMEWORK FOR POSTGRADUATE EDUCATION	
Programme	Master of Social Work (MSW)
Programme Code	
Duration	PG Two Years
Programme Outcomes (Pos)	<p>PO1: Problem Solving Skill Apply knowledge of Management theories and Human Resource practices to solve business problems through research in Global context.</p> <p>PO2: Decision Making Skill Foster analytical and critical thinking abilities for data-based decision-making.</p> <p>PO3: Ethical Value Ability to incorporate quality, ethical and legal value-based perspectives to all organizational activities.</p> <p>PO4: Communication Skill Ability to develop communication, managerial and interpersonal skills.</p> <p>PO5: Individual and Team Leadership Skill Capability to lead themselves and the team to achieve organizational goals.</p> <p>PO6: Employability Skill Inculcate contemporary business practices to enhance employability skills in the competitive environment.</p> <p>PO7: Entrepreneurial Skill Equip with skills and competencies to become an entrepreneur.</p> <p>PO8: Contribution to Society Succeed in career endeavours and contribute significantly to society.</p> <p>PO 9 Multicultural competence Possess knowledge of the values and beliefs of multiple cultures and a global perspective.</p>

	<p>PO 10: Moral and ethical awareness/reasoning Ability to embrace moral/ethical values in conducting one's life.</p>
<p>Programme Specific Outcomes (PSOs)</p>	<p>PSO1 – Placement To prepare the students who will demonstrate respectful engagement with others' ideas, behaviors, beliefs and apply diverse frames of reference to decisions and actions.</p> <p>PSO 2 - Entrepreneur To create effective entrepreneurs by enhancing their critical thinking, problem solving, decision making and leadership skill that will facilitate startups and high potential organizations.</p> <p>PSO3 – Research and Development Design and implement HR systems and practices grounded in research that comply with employment laws, leading the organization towards growth and development.</p> <p>PSO4 – Contribution to Business World To produce employable, ethical and innovative professionals to sustain in the dynamic business world.</p> <p>PSO 5 – Contribution to the Society To contribute to the development of the society by collaborating with stakeholders for mutual benefit.</p>

Template for P.G., Programmes

Semester-I	Credit	Hours	Semester-II	Credit	Hours	Semester-III	Credit	Hours	Semester-IV	Credit	Hours
1.1. Core-I	5	5	2.1. Core-IV	5	6	3.1. Core-VII	5	6	4.1. Core-XI	5	6
1.2 Core-II	5	14	2.2 Core-V	5	6	3.2 Core-VIII	5	6	4.2 Core-XII	5	6
1.3 Core – III	4	5	2.3 Core – VI	4	6	3.3 Core – IX	5	6	4.3 Project with viva voce	7	10
1.4 Discipline Centric Elective -I	3	3	2.4 Discipline Centric Elective – III	3	4	3.4 Core – X	4	6	4.4Elective - VI (Industry / Entrepreneurship) 20% Theory 80% Practical	3	4
1.5 Generic Elective-II:	3	3	2.5 Generic Elective -IV:	3	4	3.5 Discipline Centric Elective - V	3	3	4.5 Skill Enhancement course / Professional Competency Skill	2	4
			2.6 NME I	2	4	3.6 NME II	2	3	4.6 Extension Activity	1	
						3.7 Internship/ Industrial Activity	2	-			
	20	30		22	30		26	30		23	30
Total Credit Points -91											

Choice Based Credit System (CBCS), Learning Outcomes Based Curriculum Framework (LOCF) Guideline Based Credits and Hours Distribution System for all Post – Graduate Courses including Lab Hours

First Year – Semester – I

Part	List of Courses	Credits	No. of Hours
	Core – I	5	5
	Core – II	5	14
	Core – III	4	5
	Elective – I	3	3
	Elective – II	3	3
		20	30

METHODS OF EVALUATION

Internal Evaluation	Continuous Internal Assessment Test	25 Marks
	Assignments / Snap Test / Quiz	
	Seminars	
	Attendance and Class Participation	
External Evaluation	End Semester Examination	75 Marks
Total		100 Marks

METHODS OF ASSESSMENT

Remembering (K1)	<ul style="list-style-type: none"> The lowest level of questions require students to recall information from the course content Knowledge questions usually require students to identify information in the textbook.
Understanding (K2)	<ul style="list-style-type: none"> Understanding of facts and ideas by comprehending organizing, comparing, translating, interpolating and interpreting in their own words. The questions go beyond simple recall and require students to combine data together
Application (K3)	<ul style="list-style-type: none"> Students have to solve problems by using / applying a concept learned in the classroom. Students must use their knowledge to determine a exact response.
Analyze (K4)	<ul style="list-style-type: none"> Analyzing the question is one that asks the students to break down something into its component parts. Analyzing requires students to identify reasons causes or motives and reach conclusions or generalizations.
Evaluate (K5)	<ul style="list-style-type: none"> Evaluation requires an individual to make judgment on something. Questions to be asked to judge the value of an idea, a character, a work of art, or a solution to a problem. Students are engaged in decision-making and problem –

	<p>solving.</p> <ul style="list-style-type: none"> • Evaluation questions do not have single right answers.
Create (K6)	<ul style="list-style-type: none"> • The questions of this category challenge students to get engaged in creative and original thinking. • Developing original ideas and problem solving skills

FIRST YEAR

Semester-I

Category	Title of the Subject	Credit	No. of Hours
Core Course - I	Social Work Profession	5	5
Core Course - II	Field Work-I & Rural Camp	5	14
Core Course - III	Social Group Work	4	5
Elective Course I	Sociological and Psychological Foundations for Social Work	3	3
Generic Elective-II	Social Welfare Administration, Social Policies And Social Legislations	3	3
Total		20	30

CREDIT DISTRIBUTION FOR POST GRADUATE IN SOCIAL WORK [MSW/MA (SW)]

S.No.	Course Details	Credit
1	Core Course [15 Courses x 4 Credits]	60
2	Elective Course [4 Courses x 3 Credits]	12
3	Skill Enhancement Course [2 Courses, 1+2 = 3 Credits]	3
4A	Professional Competence Course (2 Courses x 1 Credit)	2
4B	Project Work with Viva-Voce	4
5	Ability Enhancement Compulsory Course [3 Courses x 2 Credits]	6
6	Internship (Summer Placement Training)	2
7	Block Placement Training	2
	Total	91

SEMESTER – I

SOCIAL WORK PROFESSION

Course Code	Course Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	SOCIAL WORK PROFESSION	Core Course - I	Y	-	-	-	5	5	25	75	100
Year		I									
Semester		I									
Prerequisites		Any Undergraduate course									
Learning Objectives											
1	To understand the evolution of Social Work and its emergence as a Profession.										
2	To enable the students to comprehend the significance of professional values, ethics in both micro and macro social work practice										
3	To develop an understanding of the role of Social Workers in various fields.										
4	To facilitate the students to understand the importance of Field Work in Social Work Education.										
5	To learn and apply the methods and approaches of Social Work practice in different settings										

Course Outcomes

On the successful completion of the course, student will be able:

CO1: To aware an in-depth knowledge on the basic concepts of Social Work.

CO2: To understand the historical background of Social Work in west and India.

CO3: To articulate the student to be familiar with Philosophies, Ethics and Values of Social Work.

CO4 : To analyse the significance of Models in Social Work.

CO5 : To evaluate implication of Social Work Education and Field Work..

CO 6 : To develop the Social Workers to apply the methods and techniques of Social Work in various settings.

SYLLABUS

UNIT – I

(12 Hours)

Fundamental concepts of Social Work - Social Work - Definition, Objectives, Philosophy and scope. Concept of related term : Social Service – Social Development – Social Transformation – Social Reform – Social Defence- Social Welfare, Social Justice, Social Development and Social Empowerment. Difference between Social service and Social Work. Introduction to the Methods of Social Work.

UNIT – II

(12 Hours)

Historical Development of Social Work - Evolution of Social Work in the West (UK and USA). Social Work in India.:Raja Ram Mohan Roy, Sarojini Naidu, EVR Periyar, Mahatma Gandhiji, Vinoba Bhave, Narayana Guru, Jyothiba Phoolle. Arya Samaj & Brahma Samaj. Contemporary Social reformers in India

UNIT – III

(12 Hours)

Philosophies and Ethics of Social work - Social Work as a Profession: Nature and characteristics of social work profession. Social Work Values – Code of Ethics in Social Work practice. Social Work Principles- Theories of Social Work -Systems theory, Social learning theory, Social Behavioral Perspective theories, Psychosocial development theory and Rational choice theory. Models of Social work: Relief model, Welfare model, Clinical model, Integrated Social Work model, Developmental model, Welfare model, Empowerment and radical model. Roles and Responsibilities of a Professional Social Worker.

UNIT – IV

(12 Hours)

Development of Social Work Education - Social Work Education in India - Focus, Nature and Content of Social Work Education. Field Work in Social Work Profession : Objectives, Need and Importance - Significance of Field Work Supervision. Role of Voluntary Organizations and Government in promoting Social work profession in India. National and International Professional Associations. Social Work Profession and Education in Global perspective. Problems and Prospects of Social work profession in India.

UNIT – V

(12 Hours)

Social Work Practice in Different settings - Fields of Social Work practice : Community Settings, Family and Child Welfare – Educational Settings - Medical and Psychiatric settings – Industrial Settings - Correctional Social Work - Social Work with Marginalized and Vulnerable sections – Persons with Disability and Social Work, Geriatric Social Work, environmental social Work and women empowerment

Text Books

1. Encyclopedia of Social work in India, 1987 Vol.1,2,3. Director, publication division, ministry of information and broadcasting, New Delhi.
2. Hajira, Kumar 1995 Theories in social work practice, New Delhi: Friends Publication, India.
3. Paul Chowdary, 2018 Social Work –Introduction to Social Work - History, Concept, Methods and Fields, Atma Ram & Sons, New Delhi.
4. Sanjay Bhattacharya, 2013. Social Work Interventions and Management. New Delhi: Deep and Deep Publications.
5. Sanjay Bhattacharya, 2018. Social Work an Integrated Approach, Deep and Deep Publications Pvt., Ltd., New Delhi.

Books for References

1. Antony, A. Vass 1996 New directions in social work – social work competencies – core knowledge values and skills, New Delhi: sage publications.
2. Banks, S. 1995 Ethics and values in social work; practical social work series, London: Macmillan press Ltd.
3. Bogo, Marion. 2007. Social Work Practice – Concepts, Processes & Interviewing. Jaipur: Rawat Publications.
4. Cox, David & Manohar Pawar. 2006. International Social Work – Issues, Strategies and Programs. New Deli: Vistar Publications.
5. Desai, M. 2000, Curriculum Development on history of ideologies for social change and social work, Mumbai.
7. Desai, Murali 2002 Ideologies and Social Work: Historical and Contemporary Analysis, Jaipur: Rawat Publication.
8. Dominelli, Lena. 2004. Social Work: Theory and Practice for a Changing Profession.

London: Polity Press

9. Fink, Arthur E., Wilson, Everett E. - Third Edition, 1959, The Fields of Social Work, New York: Henry Holt and Company.
10. Friedlander, Walter A. 1977 Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd.
11. Gilbert, Neil. et. al. 2002. An Introduction to Social Work Practice. New Jersey: Prentice Hall.
12. Jha, Jainendra Kumar. 2002. Practice of Social Work. New Delhi: Anmol Publications
13. Gangrade, K.D. 1976 Dimensions of Social Work in India, Marwah, New Delhi.
14. Narendra Mohan, 2017, Philosophy of Social Work, Centum Press, New Delhi
15. Reamer, F.G. 1995 Social work values and ethics, New York: Columbia University press.
16. Roy, Bailey and Phil, Lee 1982 Theory and Practice in Social Work, London: Oxford Pub. Ltd.
17. Sheldon, B., & Macdonald, G., 2010 A Textbook of Social Work, London: Routledge.
18. Singh, R.R. 1985 Field Work in Social Work Education, A Perspective for Human Service Profession, New Delhi : Concept Publishing Company.
19. Wadia, A. R. (Ed.) 1961 History and Philosophy of Social Work in India, Bombay: II Allied Publisher Private Ltd.

Web Resources

1. <https://www.ifsw.org/what-is-social-work/global-definition-of-social-work/>
2. <https://www.socialworkers.org/News/Facts/Types-of-Social-Work>
3. <https://www.cswe.org/Students/Discover-Social-Work/What-is-social-work>
4. <https://www.socialworktoday.com/>
5. <https://www.iassw-aiets.org/>
6. <https://www.socialworker.com/>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong

M – Medium

L - Low

FIELD WORK - I

Course Code	Course Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	FIELD WORK - I	Core Course - II	Y	-	-	-	5	14	50	50	100
Year		I									
Semester		I									
Prerequisites		Basic Understanding of Non Governmental Organizations									
Learning Objectives											
1	To Understand the socio-economic and cultural conditions of rural life and work collaboratively as a team with a positive approach										
2	To integrate into practice, essential life values, like simple living, living with minimal facilities, and putting into practice the concept of dignity of labour and self-discipline										
3	To learn to apply classroom theories in the field and facilitate exposure by working with underprivileged citizens, including children, women, youth, and senior citizens, as well as oppressed groups including dalits, bonded laborers, and tribal people.										
4	To demonstrate Competencies to face challenging tasks in the field from a social work perspective										
5	To develop suitable skills in processes like decision-making, planning, Organising, and executing plans of action, coordinating, recording and report writing.										

Course Outcomes

On the successful completion of the course, student will be able:

CO1 : . To integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries

CO2 : To understand the application of different skills related to case work, Group work and other methods of Social Work

CO3: To realise one's development of self and conduct oneself professionally in the field

CO4: To apply and practice skills acquired in the process of learning in handling various types of clientele

CO5: To assess the concept of field learning and learn about working in different settings

CO6: To apply social work competencies to resolve Social problems

SYLLABUS

UNIT – I

(12 Hours)

Organizational Profile: History of the Agency, Vision, mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies. (Observational Visits -The first year students during the first semester go for observational visits to various settings of Govt. & Non govt. agencies: Medical & Psychiatric, Rural & urban Community Setting, Slum Visits, Industrial Setting, Correctional Setting, school & special school, family & child welfare Setting - minimum 15 visits of different settings)

UNIT – II

(12 Hours)

Various Methods of Social Work – Skills required in the practice of Group Work, community organization and Social Research, Assessment of the community profile (Lab session : group work)

UNIT – III

(12 Hours)

Specific Areas of work of the Agency – Its expertise in the area of work, staff resources, locations of work, networking and challenges faced

UNIT – IV

(12 Hours)

Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics, Documentation and Report presentation

UNIT – V

(12 Hours)

Social Legislation : Legislations applicable to the Organization, Legislations for women and children

SYLLABUS FOR RURAL CAMP

PHASE – I : Pre-Camp and Form Committees

- Identify & Form Committees
- Describe Committee Roles & Member's Responsibilities
- Engage in Committee Tasks
- Involve in Pre-Camp Planning

PHASE – II : Pilot Visits & Finalization of Camp Site

- Prepare for Pilot Visits
- Undertake the Visits
- Present & engage in Critical Evaluation

PHASE – III : Finalization of Camp Theme & Camp Schedule

- Engage in analytical evaluation and finalization of camp theme
- Draft the Camp Schedule
- Demonstrate Leadership Initiatives

PHASE – IV : On-Camp Phase

- Accomplishment of Course Objectives
- Analysis on Rural Socio-Political & Economic Realities
- Hands-on Exposure to Participatory Rural Appraisal
- Inputs on Local Governance & Administration through Local Leaders
- Engage in Manual Labour
- Involve in Community Visits-Interaction with People & Subsequent assessments
- Be part of Various Teams to execute
- Rural Camp related tasks
- Participate in evolving need-based programmes using theatre skills & indigenous folk arts to address concerns
- observed in the community
- Appreciate the need for Group Living
- Practice the art of accommodative reciprocal symbiosis
- Contextual Self-Reflection Self-Analysis
- & Sharing of consolidated and cumulative understanding of the process and outcome
- Develop for Professional Development

PHASE – V : Post Camp Phase

- Integrative Understanding on the Process and Procedures of Rural Realities & Group Living
- Reflective Evaluation

- Individual Analytical Report
- Group Presentation
- Consolidated Batch Report

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	M	S	S	S	M
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	M	S	S

S – Strong

M – Medium

L - Low

SOCIAL GROUP WORK

Course Code	Course Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	SOCIAL GROUP WORK	Core Course - III	Y	-	-	-	4	5	25	75	100
Year		I									
Semester		I									
Prerequisites		Basic Understanding of Social Work									
Learning Objectives											
1	To understand group work as a method of social work and to understand concept, values, principles of Social Group Work										
2	To acquire skills and techniques required for group worker										
3	To develop the ability to critically analyse problems of groups and provide suitable intervention.										
4	To apply the models of Social Group Work in different settings.										
5	To identify the settings and fields for the practice of Social Group Work method										

Course Outcomes

On the successful completion of the course, student will be able:

CO1: To be aware about the concept, characteristics, values and principles of Social Group Work

CO2: To apply suitable theories and models to resolve the problems of Groups.

CO3: To Critically choose and implement interventions to achieve social group work goals.

CO4: To analyse competencies and skills for working with different groups in various practice settings.

CO5: To analyse and implement empirically-based group interventions and evaluating group effectiveness.

CO6: To demonstrate the process of group experience and professional development

SYLLABUS

UNIT – I

(12 Hours)

Introduction to Social Group Work: The Group: Definition, characteristics, types, functions and group structure. Social Group Work: Definitions, objective, Values and Principles of Social Group Work. Skills and Roles of Social Group Worker. History of Social Group Work in India and abroad. Social Group Work as a method of Social Work.

UNIT – II

(12 Hours)

Group Dynamics and Group functioning: Dynamics of Groups: Bond, Acceptance, Isolation, Rejection, cliques/ Subgroups, Conflict and Control. Group Membership, Group Norm, Group Cohesiveness, Group Culture, Group Morale, Group Attraction. Leadership and Communication in groups. Relationships- Sociometry

UNIT – III

(12 Hours)

Group formation and Group work process: Group Formation Phases: Forming- Storming, Norming, Performing, Adjourning. Group work process: i. **Intake and formation:** selection of members, composing group, orienting the members, preparing the environment, goal setting, motivation. ii. **Study and assessment-** study of group interest and needs, problem assessment and identification .iii. **Intervention/treatment/programmes:** Intervening with group members, Problem solving, dealing with difficulties within the group and group members iv. **Evaluation:** steps in-group work evaluation and criteria for good group work. v. **Termination** vi. **Follow up.**

UNIT – IV

(12 Hours)

Types and models of group work: Models of Social Group Work: Remedial, Mediating or Reciprocal, Developmental, Social Goal Model and Consensus Model. Skills, Qualities and Roles of Social Group Worker. Group therapy: Significance of Group therapy. Recording in Social Group Work: Principles, Structure and Types.

Application of Social Group Work: Application of Social Group Work in School Settings, Community Settings, Health Settings, Family Welfare Settings, Industrial Settings, Women welfare and Child care Settings, Correctional Settings, Psychiatric setting and geriatric settings.

Books

1. Alissi, A.S (1980) Perspectives on social group work practice; A book of Reading, New York: The free press.
2. Dave Capuzzi, Douglas R. Gross, Mark D. Stauffer (2010) Introduction to Group Work, New Delhi, Rawat Publication.
3. David, C., Douglas, R.G. & Mark, D.S. (2010) Introduction To Group Work, New Delhi, Rawat Publication
4. Gravin, Charles. D. Lorriae & M. Gulier. (2007). A Hand Book of Social Work with Groups .New Delhi: Rawat Publications.
5. Toseland, Ronald & Rivas, Robert (2001), Introduction to Group Work Practice, Allyn and Bacon, London.

References

1. Bradler, S and Roman C.P (2016) Group work Skills and strategies for effective Interventions New York: The Howorth Press.
2. Delbecq, A. L. and Van de Ven, A. H. (1977) 'A group process model for problem identification and program planning', in N. Gilbert and H. Specht (eds), Planning For Welfare, Englewood Cliffs, NJ, Prentice-Hall.
3. Gerald Corey (2000) Theory and practice of group counseling, Wordsworth, London.
4. Siddiqy, H Y (2008), Group Work: Theories and Practices, Rawat Publications.
5. Trecker, Harleigh B (2020) Social Group Work: Principles and Practice, New Delhi, Pranava Books.

Web Resources

1. <https://www.socialworkin.com/>
2. <https://socialwelfare.library.vcu.edu/social-work/social-group-work-theory-and-practice/>
3. <https://mgcub.ac.in/>
4. <https://www.socialworkin.com/>
5. <https://mgcub.ac.in/pdf/material/2020041217303055424e9f93.pdf>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	M
CO5	S	S	M	M	S
CO6	S	S	S	M	S

S – Strong

M – Medium

L - Low

SOCIOLOGICAL AND PSYCHOLOGICAL FOUNDATIONS FOR SOCIAL WORK

Course Code	Course Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	SOCIOLOGICAL AND PSYCHOLOGICAL FOUNDATIONS FOR SOCIAL WORK	Elective Course – I	N	-	-	-	3	3	25	75	100
Year		I									
Semester		I									
Prerequisites		Basic Understanding of Sociology and Psychology									
Learning Objectives											
1	To understand the basics of Psychology										
2	To establish the linkage between psychology, sociology and Human behaviour for effective social work practice										
3	To understand the principles of Human Growth and Development										
4	To understand the dynamics of human and social behaviour										
5	To analyse social problems and evaluate the causes for social problems										
6	To understand about Social Institutions										

Course Outcomes

On the successful completion of the course, student will be able:

CO1 : To get an indepth knowledge on the basic concepts of Psychology.

CO2 : To understand the basic principles of Human growth and Development

CO3: To develop understanding on the basic concepts of society and social change

CO4: To analyse the basics of Social Interaction and Social processes

CO5: To analyse the social Institutions and critically evaluate modern trends in social institutions

CO6: To understand major social problems in India

SYLLABUS

UNIT – I

(9 Hours)

Introduction to Psychology: Definition and branches of Psychology – Psychology for Social Work practice - Sensory Process and Perception: Process of Perception - Learning: Classical Conditioning and Operant Conditioning - Memory: Sensory memory, Short-term memory, long term memory, forgetting, improving memory

UNIT – II

(9 Hours)

Human Development: Developmental Psychology - Meaning and principles of growth and development, heredity, environment and ecological influences – family and community - Brief outline of Human Development: Characteristics, developmental tasks, personal and social adjustments, vocational, family / marital adjustments and hazards in each stages such as: Prenatal period, infancy and babyhood - Childhood, Puberty & Adolescence - Adulthood – Middle Age and Old Age

UNIT – III

(9 Hours)

Introduction to Society :Society: Definition - meaning and characteristics - Culture: Definition, characteristics, structure, functions, reasons for cultural - development and cultural change, subculture, contra-culture. - Status & Role: Types and Characteristics - Social Stratification: Definition, Characteristics, Caste, Class & Race. Social Change: Meaning, Characteristics, Change

UNIT – IV

(9 Hours)

Introduction to Groups :Groups - Definition, Characteristics and Classification of Groups - – Primary groups and Secondary Groups - Social Interaction & Social Process: Competition, Co-operation, Conflict, Accommodation & Assimilation. - Socialization: Definition, Characteristics, Types and Agencies of Socializations -Theories of Socialization

UNIT – V

(9 Hours)

Social Institutions: Types of Social institutions: Marriage, Family, Kinship, Religion, Education, Economic system and Judiciary Structural aspects - Norms, Values, Folkways & Mores - Family, Marriage, Education, Economy, Polity, Religion

Social Problems - Major Social Problems in India- Causes and factors responsible for Social problems, Untouchability, Slavery, Domestic violence, Dowry, Social Movements

Case Studies: Some cases of real business world to supplement learning from the course.

Text Books

1. Vidya, Bhushan., Sachdeva, D.(2005). *Introduction to Sociology*. Allahabad: Kitab Mahal.
2. Haralambos. (2014). *Sociology: Themes and perspectives*. Harper Collins; Eight edition
3. Hurlock, Elizabeth B. (1996). *Developmental Psychology-a life span approach*. Tata New Delhi: Mcgraw-Hill Publishing Co.Ltd.
4. Shankar Rao, C. N. (2007). *Sociology: Principles of Sociology with an Introduction to Social Thought*. New Delhi: S Chand & Co. Ltd.
5. MacIver, R.M., Page, C.H. (2000). *Society an Introductory Analysis*. New Delhi: Macmillan Publishers India

Books for References

1. Madan, G.R. (2002) .*Indian Social Problems*, Mumbai : Allied Publishers Pvt. Ltd
2. Morgan, C.T., King, R.A., Weisz, J.R., & Schopler, J (2004) *Introduction to Psychology*. New Delhi: Tata Mc Graw-Hill book Co.
3. Ram Ahuja (2014)*Social Problems in India* ,Third Edition ,Rawat Publications
4. Rawat, H. (2007). *Sociology Basic Concepts*. Jaipur: Rawat Publications
5. Shah, G. 1990. *Social Movements in India: A Review of Literature*. New Delhi: Sage Publications.
6. Zastrow, C. & , K. (2010). *Understanding Human Behavior and the Social Environment*. Chicago: Nelson-Hall.

7. Elgin, F.H.& David, C.(2017),Social Science- An Introduction to the Study of Society. (13th ed.). Newyork: Pearson
8. Hutchison, E. (2007). *Dimensions of Human Behavior: Person and Environment*. Thousand Oaks: Sage Publications, Inc

Web Resources

1. www.egyankosh.ac.in/handle/123456789/43
2. <https://www.epw.in>
3. <https://onlinelibrary.wiley.com>
4. <https://www.frontiersin.org>
5. <https://sagepub.com>
6. <https://ir.inflibnet.ac.in>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong

M – Medium

L - Low

**SOCIAL WELFARE ADMINISTRATION, SOCIAL POLICIES AND SOCIAL
LEGISLATIONS**

Course Code	Course Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	SOCIAL WELFARE ADMINISTRATION, SOCIAL POLICIES AND SOCIAL LEGISLATIONS	Generic Elective - II	N	-	-	-	3	3	25	75	100
Year		I									
Semester		I									
Prerequisites		Basic Understanding of social policies & legislations									
Learning Objectives											
1	To understand the basic concepts of social welfare administration.										
2	To make aware of the registration of NGOS										
3	To acquire knowledge about social work agencies										
4	To describe social policy, planning and programmes										
5	To know the social legislation										

Course Outcomes

On the successful completion of the course, student will be able:

CO1 : Acquire knowledge about social welfare administration and structure of social welfare administration in India.

CO2 : Acquire application knowledge of the basic process of registering, managing and administrating Welfare Agencies in the context of social work profession

CO3: Describe the structure of social welfare administration in India and social welfare programmes and policies.

CO4: Describe the understanding of the nature of social policy, planning and development in India

CO5 Critical analysis social legislation enforcement and challenges

CO6 : To enhance the knowledge on the government department and NGOs function for development of the people

SYLLABUS

UNIT – I

(12 Hours)

Social Welfare Administration: Meaning and definition of Social Welfare Administration and Social Work administration; Purpose, historical development. principles, functions and areas (Policy making, planning, personnel, supervision, office administration, budgeting, finance, fund raising, accounting, auditing, purchase and stock keeping, record maintenance, co-ordination, public relation, monitoring and evaluation, research, annual report);

UNIT – II

(12 Hours)

Social Welfare Agencies: Development of Social Welfare in India; Voluntary Social Work. Social Agencies: Meaning, definition, type and models of NGOs; Roles of NGOs in National Development. Types of NGO Registration and procedure; Societies Registration Act 1860, Indian Trusts Act 1882 and Companies Act, 2013.

UNIT – III

(12 Hours)

Governmental Schemes on Social Welfare. Social Welfare Administration at national, state and local levels; CSWB (Central Social Welfare Board), State Social Welfare Board, Directorate of Social Welfare and Handicapped Welfare. Social welfare policy: Evolution and Constitutional base, policies & programmes for the Weaker Section of the community (women, Children, Aged, handicapped & other backward caste (OBCs), Scheduled Caste (SCs), Scheduled Tribes (STs) and De-Notified Communities.)

UNIT – IV

(12 Hours)

Social Planning and Social Development: Social planning and community planning, Need and importance. Planning machinery at the state & National levels; Five year plans; Social development: Concept and indicators for social change and social development in India.

UNIT – V

(12 Hours)

Social Legislation: Definition and role legislation in social change, constitutional basis for social legislation: Fundamental Rights and Directive Principles of state Policy; laws related to Laws Related to Marriage: Hindu, Muslim, Christian, and Personal Laws Relating to Marriage.: Laws Relating to Divorce, Minority, and Guardianship; Adoption, Succession, and Inheritance.

Legislation Relating to Social Problems such as Prostitution, Juvenile Delinquency, Women Harassment Child Labour, Untouchability, Physical, and Mental Disabilities.

Case Studies: Some cases of real business world to supplement learning from the course.

Text Books

1. Karen M. Sowers Catherine N. Dulmus (2008) Comprehensive Handbook of Social Work and Social Welfare, published by united states ISBN 978-0-471-76997-2
2. [Paul D Chowdhry](#) (1992) Social Welfare Administration, Atma Ram & Sons , ISBN-13 : 978-8170431145.
3. [Sachdeva](#), D.R.social welfare administration in India (2018) Kitab Mahal; Standard Edition , ISBN-13 : 978-8122500851
4. Sanjay Bhattacharya (2006) Social Work Administration and Development Rawat Publication, ISBN-13 : 978-8170339267
5. Shunmugavelayutham K (1998) Social Legislations and Social Change, Valga Valamudan pub, Chennai.

BOOKS FOR REFERENCES

1. Choudry, Paul (1979), Social Welfare Administration, Atma Ram & Sons, Delhi.
2. Choudry Paul, (1979) Hand book on social welfare in India, Sterling Pub, New Delhi.
3. Dennison.D & Chepman, Valeries Social policy and Administration, George A and Unwin, London.
4. Dubey S.N. (1973) Administration of social welfare programmes in India, Somaiya Pub, Bombay.
5. Dubey S.N. & Murdia (1976) Administration of policy and programmes for Backward classess in India, Somaiya Pub, Bombay.
6. Gangrade, K.D(2011) Social legislation in India Vol.I&II, New Delhi: Concept publishing

Company
7. Goel. S L & R K Jain (2000) Social Welfare Administration (Vol. I & II); Deep & Deep Publications
8. Jagadeesan.P.(1990) Marriage and Social legislations in Tamil Nadu, Elachiapen Pub, Chennai.
Web Resources
1. https://socialjustice.gov.in/
2. https://vikaspedia.in/social-welfare
3. https://rtuassam.ac.in/online/staff/classnotes/files/1624631410.pdf
4. https://wcd.nic.in/
5. https://main.mohfw.gov.in/

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	M	S
CO5	S	S	M	S	S
CO6	S	S	S	M	S

S – Strong

M – Medium

L - Low