

Advt. No. date:

Please affix your
recent passport size
photograph with
signature



திருவள்ளூர் பல்கலைக்கழகம்
THIRUVALLUVAR UNIVERSITY

(Accredited with Grade "B+" by NAAC)
Serkkadu, Vellore – 632 115
Tamil Nadu, India

APPLICATION FORM FOR TEACHING POST

DEPARTMENT:

APPLICATION FOR THE POST : Assistant Professor

Application cost & Registration Fee	Amount Rs.	NEFT/RTGS. UTR No.	Date	Name of the Bank

1. Name (in capital letters) :
2. Date of Birth :
Age as on the date of advertisement : Y _____ M _____ D _____
3. Place of Birth :
4. Gender : Male / Female / Transgender
5. Religion :
6. Nationality : Indian /
7. Community :
8. Mother Tongue :
9. District & State :
10. Father's / Husband's Name :

11. Address for Communication:

Residential:	Office:
.....
.....
.....
Pin	Pin
Phone :	Phone :
E-mail:	E-mail:
Mobile:	Mobile:

12. Date of Appointment in the Present position:

Designation

Scale of Pay

Gross emoluments

(Please enclose recent Pay Certificate)

13. (a) Educational Qualifications : (Start from highest order)**(Please enclose the Photo copies of the Certificates)**

S. No	Examination Passed (with main subject)	University / Institution	Year of passing / awarded	% of Marks/ Grade Class/Rank
1.				
2.				
3.				

13(b). Details of Ph.D. Degree: (Enclose copy of Certificates)

1. Date of submission of Ph.D. Thesis :
2. Month and year of Ph.D. Degree awarded :
3. Subject and Title of the Thesis :

13(c). Post-Doctoral Work or related work if any :**13(d) Details of NET /SET/ SLET passed, conducted by UGC/CSIR/Similar tests accredited by the UGC (Enclose copy of certificate)**

Name of the Eligibility Test	Subject	Month & Year of Passing

14. (a) Teaching Experience :**(Please enclose the Photo copies of the Service Certificates issued by the competent authority)**

S. No	Positions held	Name of the Institution	Duration		Years of Experience
			From	To	
1.					
2.					
3.					
4.					

14. (b) Research Supervision: (As supervisor /Co-guide) (Proof should be attached)

S. No	Name of the Institution	Number of research students supervised (awarded only)	
		M.Phil	Ph.D.
1.			
2.			
3.			
4.			

15. Administrative Experience (Enclose copies):

(If space is insufficient attach a separate sheet in the same format)

S.No	Positions held	Name of the Institution	Duration		Years of Experience
			From	To	
1.	Head				
2.	Dean / Director				
3.	Warden				

16. Details of Training/Workshop/Seminar/Conference attended (Enclose copies)

(If space is insufficient attach a separate sheet in the same format)

S.No	Nature of Training (Academic/Administration)	Title	Name of the Institution	Duration	
				From	To
1.	Refresher Courses				
2.	Orientation Courses				
3.	Workshop/Seminar/Conference				
4.	Any other				

17. (a) Conferences / Seminar/Symposiums/ Workshop organized(Enclose Copies) :

(If space is not sufficient attach a separate sheet in the same format)

S.No.		Title	Name of the Institution	Organized/ Attended	Duration	
					From	To
1.	Conferences					
2.	Symposiums					
3.	Seminars					
4.	Workshop					

17 (b). Invited Lectures / Resource Person: (If space is insufficient attach a separate sheet in the same format)

S.No.	Title / Theme of the Lecture	Resource Person / Invited Lecture	Date	Name of the Institution
1.				
2.				

18. Other Academic services: (If space is not sufficient attach a separate sheet in the same format) (Proof should be attached)

S.No	Nature of Service	Institution/ University	Duration		Total Years of experience
			From	To	
1.	Chairman / Member Board of Studies				
3.	Chairman / Member Selection Committee				
4.	Chairman / Member Experts Committee				
5.	Member Academic Council				
6.	Senate Member				
7.	Syndicate Member				

19. Other Experiences: (Proof should be attached)

S. No	Positions held	Name of the Institution	Duration		Years of experience
			From	To	
1.	NSS officer/Co-ordinator				
2.	NCC Officer				
3.	Co-ordinator / CDC				
4.	Member of Govt. Bodies/Institutions				
5.	Any other				

20. Award / Fellowship obtained (if any): (Proof should be attached)

S No.	Name of the Award / Fellowship	Institution		Organisation/Agency Awarded
		National	International	
1.				
2.				
3.				

21. Membership in professional bodies: (Proof should be attached)

S No.	Nature of Membership	Name on the Society / Professional body	Institution / Organization	Period
1.				
2.				
3.				
4.				

22. (a.) Research Projects undertaken (If space is not sufficient attach a separate sheet in the same format): (Proof should be attached)

S No.	Title of the Project	Name of the Funding Agency	Amount Sanctioned	Duration	Project Completed/ ongoing
1.					
2.					
3.					
4.					
5.					

22. (b.) Publications : (Books) (Proof should be attached)

S No.	Title of the Book / Chapter		ISBN Number	Role: Editor / Contributor	Publisher
	National	International			
1.					
2.					
3.					

22. (c.) Research Publication: (If space is not sufficient attach a separate sheet in the same format) (Proof should be attached)

S No.	Name of the Authors	Title of the Article	Name of the Journal in which Published		Year/ Volume with page number	UGC Recognised Journal for Arts & Scopus/SCI journals for Science & Impact factor
			National	International		
1.						
2.						
3.						

22. (d.) List out the best five of your research publications with impact factor and enclose the full papers along with the application. (If space is not sufficient attach a separate sheet in the same format) (Proof should be attached)

S No.	Name of the Authors	Title of the Research Publications	Name of Journal	Year/ Volume with page number	Impact factor

22. (e) Details of Learning content developed: (Proof should be attached)

Sl.No.	Name of the subject	Title of the Course	Duration
1.	ICT		
2.	MOOC		
3.	E-content		
4.	Any other		

22. (f) Details of Patent obtained / Policy Document prepared: (Proof should be attached)

S No.	Name of the Patent / Policy document	Title of the patent/policy document	Authors	Institution / Organization	Registration of patent /Policy with Date & No.	Patent / Policy Status Submitted / Granted

23. Disciplinary Actions faced (If any): Yes/No, if yes, furnish details.

S No.	Type of action	Nature of Punishment

(Attach the Service Register extract or punishment order)

24. Languages known:

S.No	Name of the Language	Read	Write	Speak
1.	Tamil			
2.	English			
3.				
4.				

25. Other Skills:

S No.	Types of Skill	Nature of Proficiency

26. List of Testimonials: Name and address of two persons from whom you have enclosed your testimonials (One of which should be from the Employer / Head under whom the applicant is serving / last served / studied)

27. Name and address of three responsible persons (not relatives) to whom reference regarding the applicant's work and conduct can be vouched.

1.	
2.	
3.	

28. Please provide a write-up of what you would achieve if you are selected for the position you have applied (not exceeding 500 words).

Declaration by the Applicant

I certify that the information furnished above are true and correct to the best of my knowledge and belief. Should there be any incorrect or false information having been furnished or that may come to light in due course, I bind myself for any action as the University may decide.

Signature:

Name & designation:

Place:

Date:

RECOMMENDATION OF THE HEAD OF THE DEPARTMENT /OFFICE

Note: While sending the application, the Head of Office is requested to send the confidential report of the candidate separately on the same day in a separate cover, superscribed as “**FOR SELECTION TO THE POST OF.....**
....., **THIRUVALLUVAR UNIVERSITY, SERKKADU, VELLORE**”.

Forwarded to the Registrar, Thiruvalluvar University, Vellore – 632 115.

The particulars furnished by the candidate were verified with Service Register and found to be correct.

(Seal with Date)

Signature of the Head of the Department / Office

Checklist of Enclosures:

- (1) **Application and Registration fee Enclosed**
- (2) **Self attested Photograph affixed and signed.**
- (3) **Copies of Certificates (self attested), in support of Educational/Technical Qualifications**
- (4) **Experience Certificate (self attested)**
- (5) **Copy of Community certificate(self attested)**
- (6) **Proof of Date of Birth (self attested)**
- (7) **No Objection Certificate by the present employer**
- (8)
- (9)
- (10)
- (11)